

Automotive Service Councils of California
San Jose * Chapter 42

1469 Cherry Garden Lane
San Jose, CA 95125
(408) 264-9495 FAX (408) 264-9496

Date

Shop name

Dear

It has come to our attention that you are still displaying an ASC-CA sign on your business even though you are no longer a dues paying ASC member. We are sure this must be an oversight on your part. You may not recall that the original membership agreement you signed clearly stated that the sign is the property of ASC-CA and was only on loan to you as long as you continued your membership. Since you are no longer a member we hereby request that you immediately remove this sign from any public display and return it to our representative. Our Chapter Coordinator will be calling you to arrange a pick-up of the sign. If you would instead like to discuss resuming your membership please feel free to give us a call at 408-264-9495, or let our Coordinator know when she calls.

Sincerely,

Name
Chapter President