



Automotive Service Councils of California

Professionals in Automotive Service - Since 1940
www.ascca.com

ASCCA FIRST-TIME TEAM WEEKEND ATTENDEE APPLICATION

Prior to applying, please review the policy and procedures for approving first-time Team Weekend attendees on the following page. All applications must be endorsed by the applicant's Chapter Representative and Chapter President.

Name and Chapter Number

Business Name

Have you ever attended Team Weekend? If so, when?

Please explain briefly why you would like to attend Team Weekend

Applicant Signature

Date

How to Submit:

Email: mperalta@amgroup.us | Fax: (916) 444-7462 | Mail: 1 Capitol Mall, Suite 800 Sacramento, CA 95814



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ASCCA FIRST-TIME TEAM WEEKEND ATTENDEE REIMBURSEMENT

Procedures

Any ASCCA member who has not attended an ASCCA Team Weekend may be nominated by their Chapter President and Chapter Representative to receive a free one-night hotel stay during a designated Team Weekend. All nominations must be reviewed and approved by ASCCA's Chapter Representatives Committee. Hotel accommodations will be covered based on guidelines approved by the ASCCA Board of Directors, outlined below. Additional travel expenses may be reimbursed at the discretion of the Chapter Representatives Committee.

Hotel Accommodation Costs

ASCCA will pay for the hotel costs for first-time Team Weekend attendees who have been approved by the Chapter Representatives Committee, which will include the following: one-night hotel stay at the Team Weekend-contracted hotel, overnight parking, plus any applicable taxes and fees. Any room upgrades, additional nights or additional rooms are the individual responsibility of the attendee. The attendee must book their own hotel accommodation at the ASCCA discounted rate prior to the Team Weekend. The cost of the hotel room will then be reimbursed after the meeting, once their attendance is confirmed.

Additional Expenses

Any first-time Team Weekend attendee who has additional financial hurdles to attending Team Weekend, and is not receiving financial support from their chapter, may be eligible to receive additional funding to cover transportation costs to and from Team Weekend, such as mileage, train tickets, or airfare. Requests for additional travel expense reimbursement must be submitted in writing to the attendee's Chapter Representative, to be reviewed by the Chapter Representatives committee. Reimbursement for additional travel expenses will be reviewed on a case-by-case basis and is not guaranteed.